

**Cedars International Academy
High School Campus
Minutes of January 11, 2018**

Present: Dr. Butland, Dr. Melissa Biegert, Dr. Maria Seidner, Ms. Earlyne Barrs, and Mr. Rick Wallen.

Also present: Dr. Mark Diaz; and Mr. Zipkes and Mr. Blalock after closed meeting

Dr. Seidner called the meeting to order at 12:05 and the board went into closed session. At 12:32, Board is back in open meeting.

Dr. Diaz offers Texas Academic Performance Report: This tells the board and public how much is spent on each student and how this contributes to the School achieving the Performance objectives. Along that thread is the necessary functions of reporting various incidents like campus violence. A concerned parent is paying for a violence audit by a current Austin Police Detective and that report will be a public document.

Also the number of students making it to graduation. The importance of this item will take effect with the school's first graduation on June 1st 2018.

If there are any changes to the Staff development waiver, the Board must preapprove.

Approve Minutes: With Dr. Biegert moving and Ms. Barrs seconding, the board unanimously accepted the minutes from the previous meeting.

Director/Board Communications Upcoming Events: Before the summary of the high school events, Dr. Diaz covered various training days for the Board. More later as there is more input.

Report Items

a. Mr. Zipkes also said Graduation is 6:30 p.m., June 1st at the Thinkery. The first class will have five (5) student graduates. Since the campus is Project Based Learning, Cedars is able to utilize a University of Texas program called You Teach. The School can borrow/mentor University Student Teachers who focus on Science and Math (STEM). Students can take advantage of a Dance Club and a twice monthly Game night on Fridays where they play tournament games.

b. The High Schools attendance is already at 116. Total Cedars enrollment is 502. With the increasing enrollment, the emphasis is on increasing the Campus capacity over the next two (2) years.

c. Personal Development Hours are current for Board Members, but only for a few months. Meantime, the new board members, Dr. Butland and Mr. Wallen, need to consider taking classes soon. The Board is considering a training day for the annual six (6) hours of required training.

d. Check Writing Policies currently allows the Superintendent, Board Treasurer, Board President, and Board Secretary to sign dual signature checks. Dr. Diaz proposes adding the Business Manager; however, Mr. Brotherton is asking for someone who is independent of the bookkeeping function. Dr. Butland asks if an email work around is possible.

Action Items

- a. Dr. Biegert moved and Dr. Butland seconded the motion to accept the resignations and the new hires in personnel. Board unanimously approves.
- b. Dr. Biegert moved and Ms. Barrs seconded the motion to accept the Financial and investment reports for the month. Dr. Diaz says he is looking for an annual net increase of \$200,000.00 per year for the Financial Accounts. This is an answer for the monthly variations in the reports. Also the Edward Jones account yielded a 7.62 percent return. Board unanimously approves.
- c. Dr. Biegert moved and Mrs. Barrs seconded the motion to accept the Financial Audit for the years ending August 31, 2017 and 2016. Board unanimously approves.
- d. A vote for Mr. Blalock as the District Investment Officer is on hold for the next meeting where Barney Schultz has input.
- e. Dr. Biegert moved and Ms. Barrs seconded the motion to approve the attendance waiver for January 2nd 2018. Board unanimously approves.
- f. Board Officers are as follows:
 - President: Dr. Maria Seidner
 - Secretary: Rick Wallen
 - Treasurer: Mr. Barney SchultzDr. Biegert moved and Ms. Barrs seconded the motion to approve the slate of officers. Board unanimously approves.
Please see the Board Communications dated January 11,2018 for Board Membership roster.

The next board meeting is 12:00 PM on February 8, 2018 at the Crowley Campus.

At 1:40, Dr. Butland moved and Dr. Biegert seconded the motion to adjourn. The board approves unanimously.