



# Cedars International Academy

## Volunteer Application

As an added measure to improve student safety, Cedars International Academy requires any person wishing to volunteer agree to a Name Based Criminal History Check. This is in addition to the Raptor System, which compares all visitor names against sexual offender databases and is currently implemented at all Cedars International Academy campuses.

This application may take up to three (3) weeks to process. **In order to be processed, a completed application along with a photo copy of identification must be submitted to: Donna Bowen, Superintendent's Secretary, at [dbowen@cedars-academy.org](mailto:dbowen@cedars-academy.org) or by fax to (512) 419-1581.**

**Please Print Clearly** Cedars Campus(es): (1) Elementary/Middle School (2) High School (circle all that apply)

I am interested in volunteering in the following area(s):

Field Trip Chaperone  Classroom Helper  Reading Tutor\*  Math Tutor\*  Cafeteria Helper  Special Events  Other (please be specific): \_\_\_\_\_

Legal Name: \_\_\_\_\_  
(First) (Middle) (Last) (Other Names Known By)

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ - \_\_\_\_\_ Social Security No: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Preferred E-Mail: \_\_\_\_\_

\_\_\_\_\_  
Driver's License Number or other form of Identification State or Issuing Agency Date of Birth

Ethnicity: African American Asian Hispanic Indian White Other (Please circle one) Gender: Male Female (Please circle one)

I understand and agree that Cedars International Academy may obtain any criminal history record information pertaining to me. The District may obtain such information from any law enforcement agency, including a police department or the Department of Public Safety, or from the Texas Department of Corrections or similar out-of-state entities. **\*Some volunteer opportunities may require a Fingerprinting background check which could require a fee to be paid by the volunteer.**

Have you ever received a deferred adjudication or been convicted by federal, state, or other law enforcement authorities or pleaded nolo contendere for violation of any federal law, state law, county or municipal law, regulation or ordinance? (You must include any offense for which a fine of \$100 or more was imposed. Do not include any offense that occurred before your eighteenth birthday.)

\_\_\_\_\_ NO \_\_\_\_\_ YES - If YES, complete below:

Type of Offense: \_\_\_\_\_  
Date: (MM/DD/YYYY) \_\_\_\_\_ Name of Authority: \_\_\_\_\_  
Disposition: \_\_\_\_\_

By signing below, I hereby give my voluntary consent to a criminal history check, pursuant to Texas Education Code §22.0835. I understand that certain information obtained as a result of this criminal history check may preclude my participation in the Cedars International Academy Volunteer Program. I agree to conform to all district policies and procedures.

I certify that all the information in this application is true and correct, and I further understand that any misstatement or omission of information may be grounds for disqualification. I understand this application becomes a public record and is subject to disclosure. I understand that I have the right to review and challenge any negative information that would adversely impact my application.

Further, I hereby hold harmless, release, and fully discharge Cedars International Academy, its agents, officers, or employees, from any and all liability, claims, causes of action, costs and expenses which may be attributed to my participation in the Cedars International Academy Volunteer Program and/or any and all liability for the criminal history check and any action taken as a result of information obtained through the criminal history investigation.

\_\_\_\_\_  
Signature of Applicant Date

**Mission:** Cedars International Academy inspires and nurtures a child's natural love for learning. We do this by providing a safe, supportive social and academic community where children are given the resources and opportunities to reach their full potential as they grow to be life-long learners.

**Vision:** All children can and will learn in the village we build through community, communication, continuity, and commitment.

**Public Notification of Nondiscrimination**

Cedars International Academy does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies: Mr. Varghese Panachakunnil, 8416 N I-H 35, Austin, TX 78753 (512)419-1551.